



Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

Customer Services
Executive Director: Douglas Hendry

Kilmory, Lochgilphead, PA31 8RT
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DX 599700 LOCHGILPHEAD
3 June 2019

SUPPLEMENTARY PACK

BUTE AND COWAL AREA COMMITTEE, TIMBER PIER BUILDING, DUNOON, TUESDAY, 4 JUNE 2019, 10:00 AM

I enclose herewith an additional report in respect of item 8(a) (**ENGAGEMENT FRAMEWORK AND PUBLIC INVOLVEMENT**), this item has been provided by the HSCP to compliment item 8, which has already been provided. I have also enclosed item 10. (**CRUACH MOR AND CLACHAN FLATS wind farm trusts**) which was marked to follow on the Agenda for the above meeting.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

8. LOCALITY PLANNING GROUP OPTION APPRAISAL OCTOBER 2018

- (a) Engagement Framework and Public Involvement (Pages 3 - 6)
Report by Health and Social Care Partnership

10. CRUACH MOR AND CLACHAN FLATS WIND FARM TRUSTS (Pages 7 - 14)

Report by Area Governance Manager (appendix 1 to follow)

Bute and Cowal Area Committee

Councillor Jim Anderson (Vice-Chair)	Councillor Gordon Blair
Councillor Jim Findlay	Councillor Audrey Forrest
Councillor Bobby Good (Chair)	Councillor Yvonne McNeilly
Councillor Jean Moffat	Councillor Alan Reid
Councillor Len Scoullar	

Contact: Andrea Moir, Senior Area Committee Assistant - 01369 708662

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ARGYLL & BUTE COUNCIL**BUTE AND COWAL AREA COMMITTEE****Argyll & Bute Health and
Social Care Partnership****TUESDAY 4 JUNE 2019**

Engagement Framework and Public Involvement

1. SUMMARY

- 1.1 The report aims to summarise the development of the Engagement Framework and its approval by the IJB; the structures that have been developed to fit under this framework (i.e. the Health and Wellbeing Networks and Conversation Cafés); and how these interact within the Framework
- 1.2 The report summarises how the engagement structures were developed and the consultation it was based on.

2. RECOMMENDATIONS

The Area Committee is asked to note the contents of this paper and the attached leaflet outlining engagement pathways.

3. DETAIL**3.1. BACKGROUND**

The duties of the HSCP regarding engagement include reaching out to the public and involving them in service design and implementation. To ensure we meet these responsibilities, it is important to standardise and record our engagement work. The Engagement Framework was developed to meet this need.

We also have a duty to ensure our public engagement is effective, which has led to a review of the public structures of engagement, and the development of a new structure.

3.2. METHODOLOGY

Engagement structures in the HSCP were reviewed from Aug-Nov 2018, through a mixture of academic research into the legal and statutory requirements and the work of other boards, discussions with chairs and managers involved in the existing set-up, and a public survey sent out to public engagement groups. The corresponding review of Health and Wellbeing Networks is currently underway.

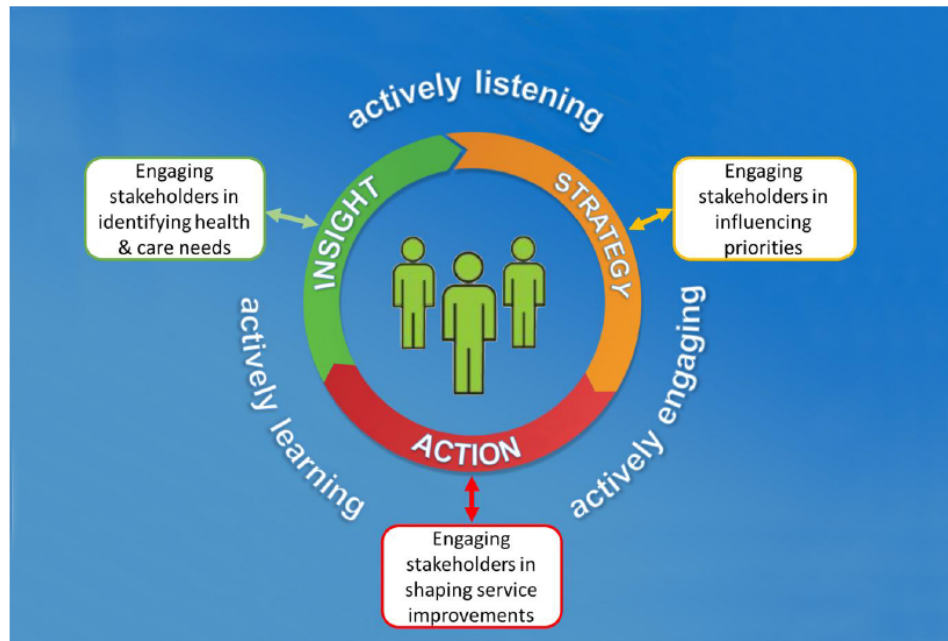
The Engagement Framework was developed to reflect statutory requirements and best practice in public engagement, and accepted by the Integration Joint Board in May 2018. It was brought in alongside the process of Strategic Plan consultation, which was used as an example of the principles laid out in the Framework.

4. CONCLUSIONS

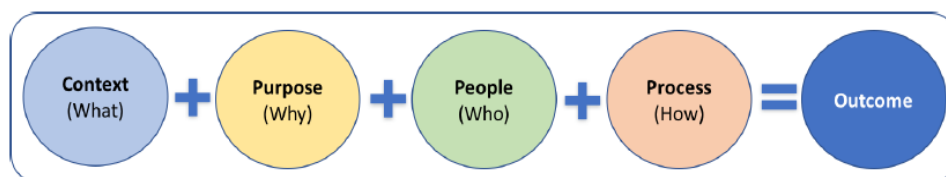
The Engagement Framework includes the following key points:

- Engagement takes place on five levels: Inform, Consult, Involve, Collaborate, Empower. Engagement work should reflect this model.
- It is crucial for engagement work to be planned, recorded, and reflected upon; feedback on the engagement itself is a vital part of the process.

- HSCP engagement will be: meaningful, structured, fair and equitable, user-friendly, and responsive.



The main structures in place for public engagement (Inform, Consult, Involve) are the Health and Wellbeing Networks, which discuss health services and support, and the Conversation Cafés, which will replace the Health and Care Forum starting in June-July 2019.



Conversation Cafés:

- Are open to the public and do not have a fixed membership registry.
- Will focus on one topic per meeting, with a dedicated speaker from a relevant service.
- Will be held quarterly in eight localities – in MAKI, these localities will be Mid-Argyll, Kintyre, and Islay & Jura.
- Will be informal and not have statutory power, but will allow a space for open discussion between service users and service providers.

Health and Wellbeing Networks:

- Are active in eight localities.
- Bring together service users, HSCP public health staff, and third sector workers to discuss ways to improve healthy living in Argyll & Bute.
- Have the capacity to plan work and distribute grant funding, but are not formal decision-making bodies.
- Will be reviewed over the next few months to assess their success and whether any changes are needed

5. IMPLICATIONS

5.1	Policy	None
5.2	Financial	None
5.3	Personnel	None
5.4	Equalities Impact Assessment	None.
5.5	Legal	None

For further information, please contact Jay Wilkinson, jay.wilkinson@nhs.net

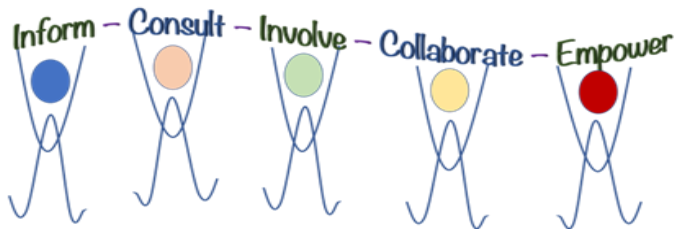
HOW TO REACH US

Email:

high-uhb.AB-Public_Engagement@nhs.net

Freepost:

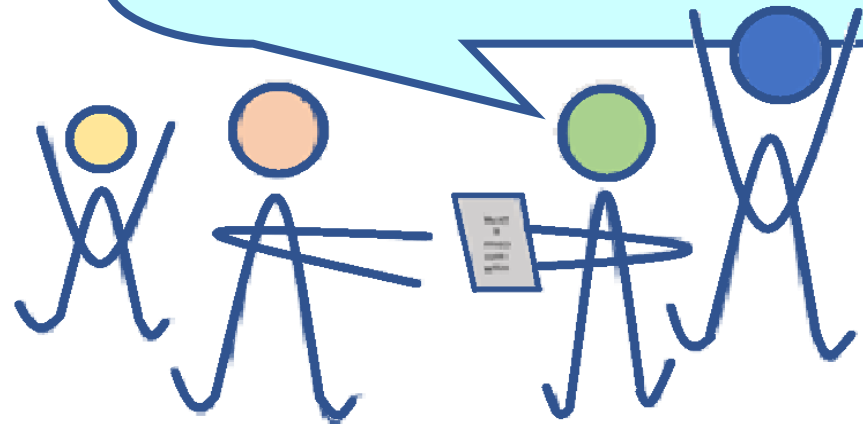
FREEPOST RRYT-TKEE-RHBZ
NHS Highland (A&B HSCP)
Blarbuie Road
Lochgilphead
PA31 8LD



Accessibility

Please let us know if you would like this leaflet in large print or another format.

WORKING TOGETHER
TO IMPROVE HEALTH
& SOCIAL CARE



A GUIDE TO

Engaging with Argyll &
Bute HSCP

OUR STRUCTURES

Communities Together

Strategic Engagement Advisory Group
Direction and Leadership on Engagement
Key Partner Membership

Integration Joint Board

Governance and Oversight

2 Service User & 2 Carer Representatives

Strategic Planning Group

Oversee development of Strategic Plan

Service User & Carer Representatives

Locality Planning Groups x4

Work Together to Develop Local Plans

Service User & Carer Representatives

Community Conversation Cafes x8

Discussions Between Staff and Communities

Open to the Public

Local Health & Wellbeing Networks x8

Supporting Community Health and Wellbeing

Open to the Public

inform personal consult in control
be heard responsiveness teamwork
communication talk
wellness engagement
feedback trust partnership take charge
support partnership experience
involve listening cooperation
transparency empower change conversation
together responsive

TALK TO US

Other Ways to Get In Touch

CareOpinion

Got a story about your health and care experiences? Whether it's good or bad, we want to know. An anonymous service to share your stories of healthcare experiences directly with us and other service users.

www.careopinion.org.uk/



Facebook

Find us on Facebook for news, advice, conversations, and more! Our Facebook page covers issues around Argyll & Bute, and we welcome comments.

Search "Argyll and Bute HSCP"

NHS Highland Complaints

If something has gone wrong we want to know about it to prevent it happening again. You can make a complaint here:

www.nhshighland.scot.nhs.uk/Feedback/Pages/ComplaintsProcedure.aspx



A&B Council Complaints

If something has gone wrong we want to know about it to prevent it happening again. You can make a complaint here:

www.argyll-bute.gov.uk/do-it-online/comments-and-complaints

More info on the structure of the HSCP at:
www.argyll-bute.gov.uk/health-and-social-care-partnership

**ARGYLL AND BUTE COUNCIL
CUSTOMER SERVICES**

**BUTE AND COWAL
AREA COMMITTEE
4th June 2019**

CRUACH MOR AND CLACHAN FLATS WIND FARM TRUSTS.

1.0. EXECUTIVE SUMMARY

The purpose of the report is to update the Bute and Cowal Area Committee on the work undertaken by the wind farm trusts set up at both Cruach Mhor (Glendaruel) and Clachan Flats (Cairndow) in accordance with consented developments, in order that Members may be brought up to date on the work undertaken by these Trusts over the last year.

CRUACH MOR AND CLACHAN FLATS WIND FARM TRUSTS

1.0 SUMMARY

- 1.1 This report updates Members on the work of both the Cruach Mhor and Clachan Flats Wind Farm Trusts.

2.0 RECOMMENDATION

- 2.1 Members are asked to note these updates, which are the most recent of the annual updates required by the Area Committee on the work of the Trusts.

3.0 DETAIL

- 3.1 Wind Farm Trusts were set up in accordance with consented developments at both Cruach Mhor (Glendaruel) and Clachan Flats (Cairndow), and part of the conditions attached to those consents was that the Bute and Cowal Area Committee be updated annually on the work undertaken by the Trusts in supporting community projects within their Trust areas.
- 3.2 The updates provided in this report, at Appendices 1 and 2, are the most recent ones provided and cover the work of the Trusts for financial year 2018/19.

4.0 CONCLUSIONS

- 4.1 Members are asked to note the content of the submitted information.

5.0 IMPLICATIONS

- | | |
|-----------------------|------|
| 5.1 Policy: | None |
| 5.2 Financial: | None |
| 5.3 Legal: | None |
| 5.4 HR: | None |
| 5.5 Equalities | None |
| 5.6 Risk: | None |
| 5.7 Customer Service: | None |

For further information contact: Shirley MacLeod, Area Governance Manager,
(01369) 707134

7 May 2019

APPENDCIES

1. Clachan Flats Windfarm Trust Annual Report 2018/19 (to follow)
2. Cruach Mhor Windfarm Trust Annual Report 2018/19

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CRUACH MHOR WINDFARM TRUST

REPORT TO ARGYLL AND BUTE COUNCIL BUTE AND COWAL AREA COMMITTEE

JUNE 2019

As the accounts show, this has been a very busy year for the Trust. It was decided at the beginning of the year that the student grant maximum would rise to £1000 and the uptake has been very encouraging. And the younger children attending Kilmodan Primary do not miss out and strong support is always given to the local school.

We do realise this is the first year the pay-out of grants has exceeded the income, but this is of no concern as every application is given careful scrutiny and is justified and therefore is being used for the purpose of improving our very active community.

At our recent AGM, which was attended by a representative of Scottish Power, Mr Tom Mowat retired from the position of Secretary/ Treasurer after 15 years and we extend our thanks to Tom for his work and dedication to the position over the years.

We would also like to extend our thanks to Scottish Power and Argyll and Bute Council for their continuing support.

Alex McNaughton, Chairman, Cruach Mhor Windfarm Trust.

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Cruachmor Windfarm Trust Accounts 2018

Balance at 1st April 2018	72454.06
Income	32486.38
Expenditure	-34836.80
Balance at 31st December 2018	<u>70103.64</u> (See Note 1)

Income

Date	Detail	Amount
17/07/2018	Scottish Power Ltd	32486.38

Expenditure

Date	Detail	Cheque	Amount	Presented
31/03/2018	Glendaruel Hall	313	1500.00	x
26/06/2018	Kilmodan School	314	4500.00	x
26/06/2018	Colintraive Village Hall	315	1750.00	x
26/06/2018	Colglen Shinty Club	316	1750.00	x
26/06/2018	Linda Shaw (Parents Group)	317	235.00	x
26/06/2018	Cancelled	318	0.00	
26/06/2018	Cancelled	319	0.00	
26/06/2018	Cancelled	320	0.00	
26/06/2018	Student Grant	321	1000.00	x
26/06/2018	Student Grant	322	1000.00	x
26/06/2018	Colglen Shinty Club	323	2000.00	x
26/06/2018	Kilmodan School Parents Council	324	350.00	x
26/06/2018	Glen Hall Summer School	325	2500.00	x
26/06/2018	Colintraive Hall Garden Works	326	2000.00	x
26/06/2018	Colintraive Hall Sculptures	327	250.00	x
26/06/2018	Cancelled	328	0.00	
12/07/2018	Glendaruel Hall	329	600.00	x
26/08/2018	Student Grant	330	1000.00	?
26/08/2018	Student Grant	331	1000.00	?
12/09/2018	Argyll Fisheries	332	750.80	?
15/09/2018	Student Grant	333	1000.00	?
15/10/2018	Jelena Finnie	334	300.00	x
15/10/2018	Brambelles	335	1200.00	x
12/10/2018	Kilmodan School Parents Council	336	1261.00	x
13/10/2018	Student Grant	337	500.00	x
13/10/2018	Student Grant	338	1000.00	
13/10/2018	student Grant	339	500.00	x
13/10/2018	Halloween Party	340	275.00	x
18/10/2018	ColGlen Christmas Party	341	600.00	x
	Cancelled	342	0.00	
18/10/2018	Student Grant	343	1000.00	x
18/10/2018	Cancelled	344	0.00	
18/10/2018	Student Grant	345	1000.00	x
18/10/2018	Student Grant	346	1000.00	x

03/12/2018 Student Grant	347	1000.00	x
16/12/2018 ColGlen Fellowship	348	2015.00	x

Notes to the Accounts

Note 1 At 31st December one cheque for £1,000 had not been presented to the bank and is outstanding giving a bank statement balance of £71103.64

[Redacted Signature]

Treasurer

9/4/19.
43564.00

Independent Examiner's Report

I have examined the financial records as presented to me. I have confirmed that the starting and closing balances for the period are correct as per the bank statement and that the list of grants awarded match the cheques written. I also confirm one payment of £1000 had not been presented to the bank by 31st December.

[Redacted Signature]

09/04/2019

Rev. David Mitchell

[Redacted Signature]